

FULL CHECK-UP – EXTENDED VERSION (PERSEUS TEAM)

PART 1: FLUENCY BUILDER – EXTENDED

Daily Work

1. What did you do at work yesterday?
2. What are your daily tasks?
3. What do you usually do in the morning at work?
4. What is your biggest responsibility?

Professional Life

5. What do you like about your job?
6. What challenges do you face at work?
7. What skills are important in your job?
8. How do you communicate with your team?

Safety & Environment

9. What safety rules do you follow?
10. Why is safety important in your department?
11. What do you do in case of an incident?

Opinion & Fluency Expansion

12. How can communication be improved at work?
13. What makes a good employee?
14. What should be avoided in a professional environment?
15. How do you handle stress at work?

 **Qualité observée : fluidité + capacité à développer**

PART 2: PROFESSIONAL COMMUNICATION –

Situation 1: Cancel a Call

You are busy in a meeting → cancel politely

Situation 2: Ask for Information

You need a report from a colleague

Situation 3: Late for Work

Explain professionally why you are late

Situation 4: Give Instructions

Explain a task to a new employee

Situation 5: Handle a Problem

There is a delay in a project → inform your manager

 make sure to express :

- Politeness
 - Clear structure
 - Professional tone
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PART 3: VOCABULARY – EXTENDED TEST (20 min)

A. Safety Vocabulary (Match or Translate)

- Hazard
 - Risk
 - Accident
 - Incident
 - Injury
 - PPE
 - Safety procedure
 - Emergency
 - Warning sign
 - Protective equipment
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◆ B. Departments & Roles

Match or explain:

- HR
- Finance
- IT
- Security
- Maintenance
- Operations
- Supervisor
- Manager

BONUS: What does each department do?

◆ C. Sentence Creation (IMPORTANT)

Make sentences with:

- Safety
 - Report
 - Procedure
 - Meeting
 - Deadline
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◆ D. Fill in the blank

1. Always wear your _____ (PPE)
2. Report any _____ immediately
3. Follow the safety _____
4. This is a high _____ area

5. We had an _____ yesterday
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E. Real Context Questions

1. What is PPE?
 2. What do you do in case of danger?
 3. Who do you report an incident to?
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PART 4: PHRASAL VERBS

Complete or explain

1. Fill _____ the report
2. Fill _____ a form
3. Turn _____ the machine
4. Turn _____ the lights
5. Turn _____ the volume
6. Look _____ the problem
7. Look _____ the document
8. Look _____ the safety rules
9. Carry _____ the task
10. Carry _____ the instructions
11. Set _____ a meeting
12. Set _____ the equipment
13. Pick _____ the phone
14. Pick _____ the workers
15. Take _____ your responsibilities
16. Take _____ notes
17. Go _____ the report
18. Go _____ the procedure
19. Check _____ the system
20. Check _____ the equipment

 BONUS:

Make 2 sentences using phrasal verbs

PART 5: SPEAKING –SCENARIOS

 SCENARIOS

1. Explain a safety rule to a new worker
2. Report an accident
3. Give instructions before starting work
4. Explain your daily tasks
5. Present your department
6. Suggest a solution to a problem
7. Talk about a delay in a project
8. Explain how to use equipment
9. Talk about a safety incident
10. Motivate your team before work